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**Cc:** [Nathanson, Amy](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** Geography 3703  
**Date:** Tuesday, September 3, 2024 4:10:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Monday, August 26<sup>th</sup>, the Social and Behavioral Sciences Subcommittee of the ASC Curriculum Committee reviewed a new course request for Geography 3703 (<https://ascnet.osu.edu/request/6020>). I am pleased to report that the Subcommittee approved the request with the following recommendations:

- *Recommendation:* The Subcommittee notes that the syllabus does not clearly define which aspects of AI will be addressed in the course and suggests that the syllabus make clear to students the specific focus or perspective of the course within AI.
- *Recommendation:* The Subcommittee recommends that the grade breakdown in the syllabus also indicate that the attendance grade will be modified depending on students' participation throughout the semester, as is noted earlier in the syllabus. [Syllabus p. 10]
- *Recommendation:* The Subcommittee recommends that the course calendar include the page numbers of the readings assigned to students for each class session or, alternatively, that the list of readings be moved closer to the course calendar. This would make it easier for students to find information about the readings without going back and forth between the syllabus pages. [Syllabus pp. 6-9, 15-17]
- *Recommendation:* The Subcommittee recommends that the department clearly indicate in the AI policy in the syllabus whether or not this instructor permits the use of AI in the course. The current language suggests that generative AI tools should be used only with the explicit permission of each individual instructor but does not plainly state if this instructor grants permission. Simply given the topics of the course, the Subcommittee recommends the syllabus be very clear about AI policy. [Syllabus pp. 18-19]
- *Recommendation:* The Subcommittee recommends that the syllabus specify that this course is part of the New General Education (GEN) curriculum in the language preceding the course-based goals. [Syllabus p. 2]
- *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement, which was updated in May 2024. The updated statement can be found in easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 20]
- *Recommendation:* The Subcommittee recommends that the department use the most recent version of the mental health statement if it wishes to keep the statement in the syllabus. The statement was updated to include the new Suicide and Crisis Lifeline number. The updated statement can be found in copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 20-21]
- *Recommendation:* The Subcommittee recommends that the following link be added to the

bottom of the religious accommodations statement, as it is a part of the required text:  
**Policy:** [Religious Holidays, Holy Days and Observances](#). [Syllabus p. 22]

As a reminder, recommendations should be implemented when the course is next taught.

Geography 3703 will continue to one of the Themes Subcommittees for approval in the Lived Environments Theme category.

Should you have any questions, please do not hesitate to reach out to Amy Nathanson, faculty Chair of the SBS Subcommittee, or me.

Best,  
Jennifer



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Pronouns: she/her/hers